



Application Pack for Employment— Marketing Co-Ordinator



The Warehouse, Cottam Road, Treswell,
Retford,
Nottinghamshire, DN22 0EP
01777 248258

Application Pack

Surname:	Forename:
Contact details:	Email Address:
Address:	How did you become aware of this vacancy?
	Notice period required from current employer?
Do you have a current driving licence?	
What attracted you to this position?	
Details of any professional qualifications or memberships and dates obtained:	

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Education Secondary School/College/ University Name/Address/Dates	Courses Studied	Qualifications Obtained

Can you provide insight of what a typical week in your current role looks like?

Please provide an example of how you have made a difference being an integral part of a team in your current or previous employment:

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Please give detailed evidence of experience you have in the below skills

<u>Attention to detail</u>	<u>Communication</u>
<u>Organisational skills</u>	<u>Analytical</u>
<u>Ability to work on own initiative</u>	<u>Website management</u>
<u>Brand guidelines and management</u>	<u>Content creation</u>
<u>Creative thinking</u>	<u>Other</u>

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Current Employer...

Name and address of employer:	Position held:
Start Date and End Date:	Salary on leaving:
Reason for leaving:	

Reference Request...

Could you please provide details of one professional reference:

Name:	
Reporting Relationship:	
Contact Details:	

Have you ever been convicted of any criminal offences (excluding spent convictions)? If so, please give details:

I declare that the information given in this form is complete and accurate. I understand that any false information or deliberate omissions will disqualify me from employment or may render me liable to summary dismissal. I understand these details will be held in confidence by the company, for the purposes of assessing this application, ongoing personnel administration and payroll administration (where applicable) in compliance with the Data Protection Act 1998.

SIGNED:

DATE:

ALL INFORMATION CONTAINED IN THIS APPLICATION WILL BE TREATED AS CONFIDENTIAL